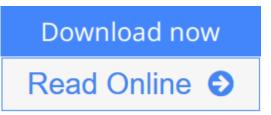


Practice Management for the Dental Team, 7e

By Betty Ladley Finkbeiner CDA Emeritus RDA BS MS, Charles Allan Finkbeiner BS MS



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Learn the business skills you need to run a dental office! Not only is **Practice Management for the Dental Team** the most comprehensive dental practice management book on the market, it is also the only one that includes EagleSoft software exercises for a realistic office experience. This unique text provides step-by-step instructions for performing essential dental office skills, from managing patients to running the business. It covers all aspects of law and ethics, technology, communications, and business office systems. Spiral binding makes the book easy to use!

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- A Patterson Dental EagleSoft CD-ROM (included with the workbook) provides you with valuable realistic practice experience with this widely used software program.
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of traditional paperwork keep you up to date with current practices.

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- A workbook provides exercises using the practice management software, plus summaries of textbook content, learning objectives, practice questions and answers, critical thinking exercises, and Internet assignments. Sold separately.

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Editorial Review

Review

"Lends order to the administrative chaos and enables everyone to find easily the documents they need. An original overview of effective dental practice management."

Le Dentiste, April 2011

About the Author

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