



# Construction Specifications Writing: Principles and Procedures

By Mark Kalin, Robert S. Weygant, Harold J. Rosen, John R. Regener

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## Updated edition of the comprehensive rulebook to the specifier's craft

With this latest update, *Construction Specifications Writing, Sixth Edition* continues to claim distinction as the foremost text on construction specifications. This mainstay in the field offers comprehensive, practical, and professional guidance to understanding the purposes and processes for preparation of construction specifications.

This new edition uses real-world document examples that reflect current writing practices shaped by the well-established principles and requirements of major professional associations, including the American Institute of Architects (AIA), the Engineers Joint Contract Documents Committee (EJCDC), and the Construction Specifications Institute (CSI). Also included are guidelines for correct terminology, product selection, organization of specifications according to recognized CSI formats, and practical techniques for document production. Fully revised throughout, this *Sixth Edition* includes:

- Updates to MasterFormat 2004, as well as SectionFormat/PageFormat 2007 and Uniformat
- End-of-chapter questions and specification-writing exercises
- Samples of the newly updated construction documents from the AIA
- New chapter on sustainable design and specifications for LEED projects
- Updated information on the role of specifications in Building Information Modeling (BIM)

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### Editorial Review

From the Back Cover

Next to technical references and a computer, the specifier's most valuable tool . . .

A familiarity with the physical and chemical properties of materials, advanced construction techniques as well as the legal requirements, contract forms, and warranty provisions of specifications is essential to a specifier's task. Integrating these into a clearly written, accurate project plan that everyone can understand and use makes the specifier the key critical to a construction project's success.

This newest edition of the comprehensive rulebook to the specifier's craft, *Construction Specifications Writing* has been updated to reflect the latest industry standards (including those from the AIA and CSI) as well as recent changes in computerized specifications, such as expert systems and database management. Yet the practical core of the book, its project-tested guidelines for creating specifications, continues to offer solid advice on every aspect of the process—Principles, Bidding Procedures, Conditions of the Contract, and Procedures (including how to select the right vocabulary and actually write specifications)—as well as how to organize and rank its various phases. A project manual checklist also provides a blueprint of the entire specification process ensuring that all requirements are fulfilled. The book also includes tips on using the CSI Masterformat; master texts from the U.S. military, NASA, federal civilian agencies, and the National Institute of Building Sciences; as well as end-of-chapter test questions.

Still the most practical desktop tool a professional can own, this Fourth Edition of *Construction Specifications Writing* will help the architect, engineer, or project specifier create a construction project plan that is clearly written, up to standard—and feasible.

About the Author

**Harold J. Rosen, PD, Hon. CSI, CCS,** is retired after an illustrious career as a construction specifications writer, which includes serving as a chief of specification for the New York office of Skidmore, Owings & Merrill and as an independent specifications writer. He was awarded the highest honor by the Construction Specifications Institute (CSI) by being named an Honorary Member in recognition for his many decades of pioneering work on formats and practices for construction specifications writing.

**Robert S. Weygant, CSI, CDT, SCIP,** is owner of Sumex Design, a BIM consulting and development firm located in New Hampshire. He is focused on development of BIM components for manufactured products and systems while promoting the use of new interoperability standards, the integral link between BIM and construction documentation. He has been the national chair of the BIM Practice Group for CSI and a member of the Institute Technical Committee.

**Mark Kalin, FAIA, FCSI, CCS, SCIP, LEED AP,** is President of Kalin Associates, an independent specification consulting firm in the Boston area. He has been the national chair of the Sustainable Facilities Practice Group of the CSI and president of Specifications Consultants in Independent Practice (SCIP). For the AIA, Mark has served as chair of the MasterSpec Review Committee, and the Specifications Professional Interest Area. For CSI, he has been president of the Boston Chapter and now serves on the national CSI Technical Committee. He has also taught a course on specifications writing at Harvard University's Graduate School of Design.

**John R. Regener Jr., SAIA, CCS, CCCA, CSI, SCIP,** is an architect and independent specifications writer

in Irvine, California, with thirty-five years of experience in producing and applying construction contract documents for commercial, industrial, institutional, and residential projects. Active in CSI education programs and leadership, he is a national leader in SCIP.

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